

GENERAL INFORMATION FOR FIRST YEAR STUDENTS 2006

OFFICE OF GRADUATE STUDIES
DEPARTMENT OF AGRICULTURAL, ENVIRONMENTAL, AND DEVELOPMENT ECONOMICS
236 AGRICULTURAL ADMINISTRATION BUILDING
2120 FYFFE ROAD
COLUMBUS, OH 43210-1172

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Important Dates:

- September 5-15: Mathematics for Economics Workshop (Math Camp)
- September 18: AED Economics Graduate Student Orientation (105 AG. ADMIN.)
- September 20: Classes begin.
- September 22: AED Economics Welcome Party

Arrival Date. International students should arrive between August 28 and September 1 in order to prepare and take the written and spoken English placement tests (Monday September 4 is Labor Day, a national holiday and all campus offices are closed).

Pre-Registration

In order for the Admissions Office to prepare your registration materials, you must return the admission acceptance statement to them. If you have not yet mailed the signed acceptance statement, please do so immediately. If you reside in the U.S., after receiving your acceptance statement, the Admissions Office will mail registration materials to you. For International students, registration material will be ready for pick-up at the Office of International Education when you arrive at OSU.

Housing

If you checked ON-CAMPUS HOUSING in your application form, you will receive housing information from the Office of Residence and Dining Halls: 1800 Cannon Drive, Columbus, OH 43210, (housing@osu.edu / fax: (614) 292-6906). Due to excess demand for on-campus housing, requests should be made well in advance. You can also consult an OSU web page for graduate housing entries such as <http://www.rdh.ohio-state.edu/housing/HFSEC1304.html> or <http://www.acs.ohio-state.edu>. You may also contact the Office of International Education (OIE) at oiie@osu.edu, Fax: (614) 292-4725. For general inquiries about the OSU campus life and procedures: Foreign Student Advisers, OSU Office of International Education, 1712 Neil Ave. Columbus, OH 43210.

Fee Payments and Authorizations

Fee authorizations will be submitted by the Department for students with a Graduate Teaching or Research appointment, and by the Graduate School for University Fellowship students, prior to their arrival on campus. Your fee authorization will be activated at the time you register for the proper number of credit hours. If you have any questions about fee waivers, please check with the Office of Graduate Studies.

Graduate Teaching Associates (GTA)

Students with either Graduate Research Associate (GRA) or Graduate Teaching Associates (GTA) appointments should see **Susan Miller**, (236 Ag. Admin.) to complete the necessary paperwork. GA's will be given their assignments prior to the first week of Autumn Quarter.

Please read the Guidelines for Graduate Associates section of the Graduate Program Handbook of the Department of Agricultural, Environmental, and Development Economics. You can locate this handbook at the following web address <http://www-agecon.ag.ohio-state.edu/academics/graduate/>.

Address and Phone Number

Please report your Columbus address and phone number to the Graduate Studies Office as soon as possible upon your arrival. Always notify the Graduate Studies Office of any changes in your address, phone number, or email address.

Mailboxes

All graduate students are assigned a mailbox in the Department, located in Room 241N, in the second floor copy room. Mailboxes, as well as email, are used to distribute important memoranda and correspondence. Please check your mailboxes regularly.

E-mail

The Department frequently uses email to contact, or to disseminate information, to graduate students. Please visit the following website to activate your OSU User Name <http://www.oit.ohio-state.edu/userpass.html> . After you have activated your OSU User name email it to Susan Miller, Graduate Coordinator, (Ag. Admin. 236) at miller.2917@osu.edu so she can set up AEDE Departmental access for you. Check your email often and regularly.

OSU ENGLISH LANGUAGE REQUIREMENTS FOR INTERNATIONAL STUDENTS

International students for whom English is not the first language must be certified in spoken English via the **Speak Test** (*Test of Spoken English*), and must pass the (equivalent of) **Mock Teaching Test** before they can be assigned to GTA *classroom teaching* duties. All students should take the *Speak Test* upon arrival before the start of the Autumn Quarter. Students who have previously taken the *Test of Spoken English* (TSE) offered by *Educational Testing Service* may submit those scores in lieu of taking the spoken test at Ohio State. **There will be \$60 charge for taking the OSU Speak Test**; it costs \$146 if you take the Test of Spoken English given by Educational Testing Service.

ESL (English as a Second Language) administers Spoken English Program. To schedule your **Speak Test**, contact the *ESL Office* located at 75 Arps Hall, 614 292-5005, fax (614) 292-4054, home page <www.esl.ohio-state.edu>, or email Andrea Sondrini <Sondrini.2@osu.edu>.

Students who cannot meet the minimum required level on the *Speak Test* must enroll in either ESL104 or ESL105 depending on the actual test scores. These two English courses fill up very quickly. International students are urged to take the *Speak Test* as soon as possible, and if necessary to take ESL104 and 105, to secure enrollment during Autumn Quarter. Students placed in the ESL104/105 sequence must take the **Mock Teaching Test** at the end of ESL105, and must obtain the OSU spoken English certification, before the second year of graduate study begins. These courses are offered every quarter and should be repeated as necessary.

*International students must also take the **English Composition Placement Test** (or **Written Test**) upon arrival. This test is administered by the **Office of International Education** <oiie@osu.edu> located at Oxley Hall, 1712 Neil Avenue, (614) 292-6101. Depending on the

test score, students may be placed in ESL 106, 107 or 108.02. Students placed in this sequence should complete ESL 108.02 before the start of the second year.

WARNING: The Graduate School as well as the AED Economics Graduate Program takes very seriously the OSU English Language Requirements for International Students. An international student who fails to meet the OSU Language Requirements before the start of the second year will be automatically placed on a probationary status, and there will be no Departmental support until the English requirements are successfully completed. We have tried to give you as accurate information as possible about English placement tests, but you should contact relevant offices to verify and arrange your own exams upon arrival.

For academic questions, contact Director of Graduate Studies, Professor David Kraybill at kraybill.1@osu.edu or his office fax: (614) 292-7710. For any other questions, please contact Susan Miller, Office of Graduate Studies: (614) 292-7922 (voice messages taken), FAX: (614) 292-7710, and MILLER.2917@OSU.EDU .